



OPPORTUNITIES! OPPORTUNITIES! OPPORTUNITIES!

ARE YOU GOOD WITH NUMBERS?

This local charity offers low cost professional counselling services in local venues. The current Treasurer is stepping down and another volunteer is being sought to take on the role, which would involve maintaining the accounts on behalf of the charity, taking responsibility for filing various annual returns, assisting with fundraising and preparing grant applications. You would need to be financially numerate and good at record keeping, although a financial qualification is not essential.

Flexible time commitment. ELM1120.

BECOME A RECORDING ENGINEER!

This Weybridge based voluntary organisation provides a free service of local news to blind and visually impaired people, as well as others who have difficulty in reading. Each week a ninety minute cassette tape is recorded with news taken from local newspapers, and it is then posted to the 150 listeners. The organisation is looking for Recording Engineers to record interviews and readings on Thursday afternoons and as required for the monthly magazine. ELM1042

ELMBRIDGE VOLUNTEER CENTRE

RESIDENTS' HOUSE
COMMUNITY WALK
ESHER
KT10 9RA

(opposite the
Civic Centre car park)

Tel: 01372 463587

E-mail:

contact@vae.org.uk

www.vae.org.uk

COULD YOU DRIVE A LARGE MINIBUS?

This award winning Walton on Thames based charity improves the everyday lives of people with a Learning Disability by offering new experiences in a very supportive, fun and friendly environment to help them gain self esteem and confidence. They are looking for an experienced driver to drive their large minibus on an ad hoc basis, approximately three times per year for a full day each time, usually on a Wednesday. You would need to be under 70 years of age, with a full clean driving licence, and must have the confidence to drive a 17 seater minibus. ELM1144.

WILDLIFE HOSPITAL NEEDS HELP WITH OFFICE ADMINISTRATION

This local charity is dedicated to the rescue, care and rehabilitation of sick, injured or orphaned British wildlife, and they are currently looking for people to assist with general administration in their busy office. Duties would include answering phone calls, data entry, preparing membership packs and outgoing post. Full training would be given however you would need to be computer literate with good numeracy and literacy skills, and previous experience of customer service would be advantageous.

Volunteers are asked to commit to a minimum of 1 session per week. ELM1148

READ ON IF YOU HAVE A SENSE OF FUN & A 'CAN DO' ATTITUDE!

This local organisation, which helps adults with a Learning Disability, runs a social evening in Walton on Thames every Thursday evening, for a group of their members. Various activities take place such as crafts, indoor bowling, games evenings and music nights, and they are very enjoyable with a very relaxed atmosphere. No experience is required, just a sense of fun, a 'can do' attitude and the ability to get involved. Suitable for people 14 years of age and older. ELM1147

INTERESTED?

To find out more about these opportunities (or the many other opportunities we currently have) please either drop in & meet the friendly staff at the **Elmbridge Volunteer Centre**, go to www.vae.org.uk or call us on 01372 463 587.

We carry out confidential interviews Mon to Fri 10.00 am - 12.30 pm, (afternoons by arrangement). Call us to book an appointment.

We are also at **Walton Library** on Wednesdays from 10am to 1pm.